December 08, 2022 ACTEM Business Meeting
Anne Perloff

E-Rate Updates

1. **FY2023 Form 470**

   The Eligible Services list for FY2023 has still not been released.

   File your FY2023 Form 470 within the next month or so as we still do not know its deadline (which would be 28 days from the last day of the TBA FY2023 Form 471 Filing Window).

   You must file a Form 470 if you want to receive E-Rate for FY2023 and have an expiring contract or want to request reimbursements for new products or services.

2. **FY2023 Administrative Window**

   The Administrative Window is open and will close just before the FY2023 Form 471 Filing Window opens, which I anticipate will be in early January.

   During the Administrative Window, you should update your enrollment and NSLP numbers to calculate your E-Rate discount. You are not required to update the enrollment numbers used to determine your Category 2 budget unless you want to due to increased enrollment. You are allowed to use the "most recent accurate numbers" for both of these data points.

   In addition, you should check your EPC profile to see who is listed as Account Administrator and change it to an active user if necessary. Coming soon (currently anticipated to be after January 29), BEARs will be filed within EPC instead of in the legacy system and only Account Administrators will be able to assign BEAR filing rights.

3. **FY2023 Form 471 Window**

   For planning purposes, operate under the assumption that the Form 471 filing window will open early January and close in March.

Networkmaine Updates

1. **Enrollment**

   Annual enrollment will open on January 9th.